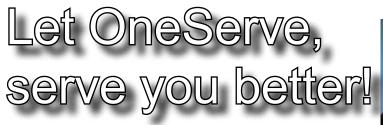
www.onelserve.com



We take care of all the trouble and burden out from your side and take care of you by undertaking all those little tasks that take much of your valuable time. With our contacts and network of associates we know the shortcuts to give you what you need at the least amount of time.

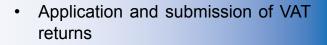
Regarding your bank account

- Attending a bank interview in Cyprus on your behalf, describing your global business activities and explaining why you require a Cyprus corporate bank account
- We undertake to open the account on your behalf and also perform the following tasks
- Apply for, get approval and then receive and send in a sealed letter directly to you all the following documents and items that relate to the banking function
 - credit and ATM cards
 - cheque books
 - bank account Internet login and password information

For the tax authorities

- Registering the company to the Inland Revenue registry of companies
- Submission for the tax return IR4 annually
- Payment of any amounts due on behalf of the client

 Registration to the Customs and Excise for VAT purposes if needed



For the registrar of companies

 Submission of the financial statements translated into Greek – annually together with the annual return.

